



United Nations Entity for Gender Equality
and the Empowerment of Women

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 3 November 2014
	Published:
	REFERENCE: <u>RfQ14/000911</u>

Dear Sir / Madam:

We kindly request you to submit your quotation for **design, layout and printing services**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **10 November 2014, 9:30 (Moldova local time)** via e-mail or courier mail to the address below:

United Nations Entity for Gender Equality and the Empowerment of Women in Moldova
131, 31 August 1989 Street, MD-2012 Chisinau, Republic of Moldova
Attention: Registry Office/Procurement
tenders-Moldova@undp.org

Quotations shall be submitted in English or Romanian duly signed and stamped and shall be marked with the note "RfQ14/000911 : Design and Printing Services/UN Women".

Quotations submitted by email must be limited to a maximum of 5MB, virus-free and no more than 5 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UN Women after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that it is signed and is saved in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010] <i>[Pls. link this to price schedule]</i>	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input type="checkbox"/> CIP <input checked="" type="checkbox"/> DAP
Exact Address of Delivery Location	131, 31 August 1989 Street, MD-2012 Chisinau, Republic of Moldova
Latest Expected Delivery Date and Time <i>(if delivery time exceeds this, quote may be rejected by UN Women)</i>	<input checked="" type="checkbox"/> As per Delivery Schedule attached

Delivery Schedule	<input checked="" type="checkbox"/> Required
Mode of Transport	<input type="checkbox"/> AIR <input type="checkbox"/> SEA <input checked="" type="checkbox"/> LAND <input type="checkbox"/> OTHER
Preferred Currency of Quotation	<input type="checkbox"/> United States Dollars <input type="checkbox"/> Euro <input checked="" type="checkbox"/> Moldovan Lei
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes
Deadline for the Submission of Quotation	10 November 2014, 9:30 (Moldova local time)
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> Others: Romanian
Documents to be submitted	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Company profile (short info up to 1 page); <input checked="" type="checkbox"/> Copy of Company's Registration Certificate; <input checked="" type="checkbox"/> Samples of printed awareness raising/promo materials; <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List.
Period of Validity of Quotes starting the Submission Deadline Date	<input type="checkbox"/> 60 days <input checked="" type="checkbox"/> 90 days <input type="checkbox"/> 120 days In exceptional circumstances, UN Women may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input type="checkbox"/> Permitted by LOT
Payment Terms	<input checked="" type="checkbox"/> 100% upon complete delivery of goods
Liquidated Damages	0.1% of contract for every day of delay, up to a maximum duration of 1 calendar month. Thereafter, the contract may be terminated.
Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price; <input checked="" type="checkbox"/> Minimum 3 years' experience in the field; <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions <input checked="" type="checkbox"/> Maximum delivery period not to exceed 10 working days upon approval of layouts.
UN Women will award to:	<input checked="" type="checkbox"/> One and only one supplier
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 10 days
Conditions for Release of Payment	<input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements
Annexes to this RFQ	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions (Annex 3).

	Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only) ¹	Corneliu Eftodi, National Programme Officer: corneliu.eftodi@unwomen.org Any delay in UN Women’s response shall be not used as a reason for extending the deadline for submission, unless UN Women determines that such an extension is necessary and communicates a new deadline to the Proposers.
General Conditions of Contract	- For <u>Services</u>

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UN Women requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UN Women. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UN Women’s re-computation and correction of errors, its quotation will be rejected.

After UN Women has identified the lowest price offer, UN Women reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UN Women’s own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UN Women after it has received the quotation. At the time of award of Contract or Purchase Order, UN Women reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Contract or Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UN Women herein attached.

UN Women is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

UN Women encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UN Women if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UN Women implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UN Women, as well as third parties involved

¹ This contact person and address is officially designated by UN Women. If inquiries are sent to other person/s or address/es, even if they are UN Women staff, UN Women shall have no obligation to respond nor can UN Women confirm that the query was received.

in UN Women activities. UN Women expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: http://www.un.org/depts/ptd/pdf/conduct_english.pdf.

The UN Women has set out a vendor protest procedure intended to afford an opportunity to appeal to persons or firms not awarded a purchase order or contract in a competitive procurement process. **It is not available to non-responsive or non-timely proposers/bidders or when all proposals/bids are rejected.** In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link: <http://www.unwomen.org/en/about-us/procurement/vendor-protest-procedure>.

Thank you and we look forward to receiving your quotation.

Sincerely yours,



Ulziisuren Jamsran,
Head of Office, a.i.
UN Women, Republic of Moldova

Technical Specifications

Items to be Supplied*	Quantity		Description / Specifications of Goods	Latest Delivery Date
	Option 1	Option 2		
Leaflet "Ce este violenta in familie"	1000 pcs.	5000 pcs.	Design layout & printing of leaflet in Romanian: 2 pages: two-fold flyer, artistic cut, color 4+4. <i>Format:</i> 25.4x19 cm, leaflet <i>Paper:</i> gloss, 170 g/m ² <i>Sample:</i> attached	Design and lay-out: 3 working days Printing: 10 working days from approval of lay-out
Leaflet "Ce este violenta in familie"	1000 pcs.	5000 pcs.	Design layout & printing of leaflet in Russian: 2 pages: two-fold flyer, artistic cut, color 4+4. <i>Format:</i> 25.4x19 cm, leaflet <i>Paper:</i> gloss, 170 g/m ² <i>Sample:</i> attached	Design and lay-out: 3 working days Printing: 10 working days from approval of lay-out
Leaflet "Drepturile Femeilor- Drepturile Omului"	1000 pcs.	5000 pcs.	Design layout & printing of leaflet in Romanian: 2 pages: two-fold flyer, artistic cut, color 4+4. <i>Format:</i> 25.4x19 cm, leaflet <i>Paper:</i> gloss, 170 g/m ² <i>Sample:</i> attached	Design and lay-out: 3 working days Printing: 10 working days from approval of lay-out
Leaflet "Drepturile Femeilor- Drepturile Omului"	1000 pcs.	5000 pcs.	Design layout & printing of leaflet in Russian: 2 pages: two-fold flyer, artistic cut, color 4+4. <i>Format:</i> 25.4x19 cm, leaflet <i>Paper:</i> gloss, 170 g/m ² <i>Sample:</i> attached	Design and lay-out: 3 working days Printing: 10 working days from approval of lay-out
Leaflet "Nu violentei in familie"	1000 pcs.	5000 pcs.	Design layout & printing of leaflet in Russian: 2 pages: two-fold flyer, artistic cut, color 4+4. <i>Format:</i> 25.4x19 cm, leaflet <i>Paper:</i> gloss, 170 g/m ² <i>Sample:</i> attached	Design and lay-out: 3 working days Printing: 10 working days from approval of lay-out
Leaflet "Exista cineva care ma poate ajuta"	1000 pcs.	5000 pcs.	Design layout & printing of leaflet in Russian: 2 pages: two-fold flyer, artistic cut, color 4+4. <i>Format:</i> 25.4x19 cm, leaflet <i>Paper:</i> gloss, 170 g/m ² <i>Sample:</i> attached	Design and lay-out: 3 working days Printing: 10 working days from approval of lay-out
Brochure "Ghidul de referinta pentru consultant telefonului de incredere pentru femei"	500 pcs.	1000 pcs.	Design, layout and printing: <i>Format:</i> A4 <i>Interior:</i> Number of pages: 20, coated paper, 115g/m ² , Color Black and White <i>Cover:</i> Coated paper, 300g/m ² , Laminated 1+0, Full color	Design and lay-out: 3 working days Printing: 10 working days from approval of lay-out
Brochure "Nu tolerate violenta"	500 pcs.	1000 pcs.	Design, layout and printing: <i>Format:</i> A4 <i>Interior:</i> Number of pages: 16, coated paper, 115g/m ² , Color Black and White <i>Cover:</i> Coated paper, 300g/m ² , Laminated 1+0, Full color	Design and lay-out: 3 working days Printing:

				10 working days from approval of lay-out
Brochure "Violenta in Familie in Republica Moldova"	500 pcs.	1000 pcs.	Design, layout and printing: <i>Format: A4</i> <i>Interior: Number of pages: 168, 115g/m², Color Black and White</i> <i>Cover: Coated paper, 300g/m², Laminated 1+0, Full color</i>	Design and lay-out: 3 working days Printing: 10 working days from approval of lay-out
Report on the Study on Violence Against Women	500 pcs.	1000 pcs.	Printing of the report in Romanian: <i>Format: A4</i> <i>Interior: Number of pages: 150, coated paper, 115g/m², Color 2+2</i> <i>Cover: Coated paper, 300g/m², Laminated 1+0, Full color</i>	10 working days from approval of lay-out
Leaflet "VAW" based on the study	1000 pcs.	5000 pcs.	Design layout & printing of leaflet in Romanian: 2 pages: two-fold flyer, artistic cut, color 2+2. <i>Format: 25.4x19 cm, leaflet</i> <i>Paper: gloss, 170 g/m²</i> <i>Sample: attached</i>	Design and lay-out: 3 working days Printing: 10 working days from approval of lay-out
Info-graphic on VAW	1000 pcs.	5000 pcs.	Layout & printing of info-graphic in Romanian: <i>Format: 14 x 33 cm, full color,</i> <i>Paper: gloss paper 250 g/m²</i> <i>Layouts: as per sample provided by the organization</i>	Design and lay-out: 3 working days Printing: 10 working days from approval of lay-out
Leaflet "Ordonanta de protectie"	1000 pcs.	5000 pcs.	Layout & printing: <i>Format: A3, full color,</i> <i>Paper: gloss paper 150 g/m²</i> <i>Layouts: as per sample provided by the organization</i>	10 working days from approval of lay-out
Printing of the National Programme on Gender Equality and its action plan	500 pcs.	1000 pcs.	NPGE and action plan; 60 pages, Format A4, paper 100g/m ² , Color: black and white	10 working days from approval of lay-out
Printing of Council of Europe Convention of Violence against Women	500 pcs.	1000 pcs.	CAHVIO: 29 pages, Format A4, paper 100g/m ² , Color: black and white	10 working days from approval of lay-out
Turned Edge Rigid Set-Up Box with Magnetic Closure	500 pcs.	1000 pcs.	<i>Material: Recycled Cardboard, 350/400 gr</i> One colour printing on the cover/front and lateral/closure sides Height: 400 mm Width: 285 mm Depth: 70 mm Sample is provided at the following link: Sample here	Within 10 working days
* Packages of each of the above mentioned items (one package to contain one piece of each item) shall be prepared by the company and provided to UN Women in the Turned Edge Rigid Set-Up Box with Magnetic Closure	500 pcs.	1000 pcs.	Packages of materials prepared and placed in the box and presented to UN Women. UN Women will provide additional resources to be placed in the packages.	Within 15 days
Printing of <i>The World Survey of the Role of Women in Development 2014: Gender Equality and Sustainable Development</i>	100 pcs.	200 pcs.	Layout and Printing of the report in Romanian: <i>Format: A4</i> <i>Interior: Number of pages: 132, 115g/m², Color pantone 3+3</i> <i>Cover: Coated paper, 300g/m², Laminated 1+0, Full color</i> <i>Layouts: as per sample provided by the organization</i>	10 working days from approval of lay-out
Women's Empowerment Principles	500 pcs.	1000 pcs.	Design layout & printing: <i>Format: A4</i> <i>Interior: Number of pages: 20, coated paper, 115g/m², Full Color</i> <i>Cover: Coated paper, 300g/m², Laminated 1+0, Full color</i>	10 working days from approval of lay-out

FORM FOR SUBMITTING SUPPLIER'S QUOTATION²
(This Form must be submitted only using the Supplier's Official Letterhead/Stationery³)

We, the undersigned, hereby accept in full the UN Women General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UN Women as per RFQ Reference No. _____ :

TABLE 1 : Offer to Supply Goods Compliant with Technical Specifications and Requirements

OPTION1

Item No.	Description/Specification of Goods	Quantity	Latest Delivery Date	Unit Price	Total Price per Item
1.	Leaflet "Ce este violenta in familie" Design layout & printing of leaflet in Romanian: 2 pages: two-fold flyer, artistic cut, color 4+4. Format: 25.4x19 cm, leaflet Paper: gloss, 170 g/m ² Sample: attached	1000 pcs.			
2.	Leaflet "Ce este violenta in familie" Design layout & printing of leaflet in Russian: 2 pages: two-fold flyer, artistic cut, color 4+4. Format: 25.4x19 cm, leaflet Paper: gloss, 170 g/m ² Sample: attached	1000 pcs.			
3.	Leaflet "Drepturile Femeilor- Drepturile Omului" Design layout & printing of leaflet in Romanian: 2 pages: two-fold flyer, artistic cut, color 4+4. Format: 25.4x19 cm, leaflet Paper: gloss, 170 g/m ² Sample: attached	1000 pcs.			
4.	Leaflet "Drepturile Femeilor- Drepturile Omului" Design layout & printing of leaflet in Russian: 2 pages: two-fold flyer, artistic cut, color 4+4. Format: 25.4x19 cm, leaflet Paper: gloss, 170 g/m ² Sample: attached	1000 pcs.			
5.	Leaflet "Nu violentei in familie" Design layout & printing of leaflet in Russian: 2 pages: two-fold flyer, artistic cut, color 4+4. Format: 25.4x19 cm, leaflet Paper: gloss, 170 g/m ² Sample: attached	1000 pcs.			
6.	Leaflet "Exista cineva care ma poate ajuta" Design layout & printing of leaflet in Russian: 2 pages: two-fold flyer, artistic cut, color 4+4. Format: 25.4x19 cm, leaflet Paper: gloss, 170 g/m ² Sample: attached	1000 pcs.			
7.	Brochure "Ghidul de referinta pentru consultant telefonului de incredere pentru femei" Design, layout and printing: Format: A4	500 pcs.			

² This serves as a guide to the Supplier in preparing the quotation and price schedule.

	<p><i>Interior:</i> Number of pages: 20, coated paper, 115g/m², Color Black and White <i>Cover:</i> Coated paper, 300g/m², Laminated 1+0, Full color</p>				
8.	<p>Brochure "Nu tolerate violenta" Design, layout and printing: <i>Format:</i> A4 <i>Interior:</i> Number of pages: 16, coated paper, 115g/m², Color Black and White <i>Cover:</i> Coated paper, 300g/m², Laminated 1+0, Full color</p>	500 pcs.			
9.	<p>Brochure "Violenta in Familie in Republica Moldova" Design, layout and printing: <i>Format:</i> A4 <i>Interior:</i> Number of pages: 168, 115g/m², Color Black and White <i>Cover:</i> Coated paper, 300g/m², Laminated 1+0, Full color</p>	500 pcs.			
10.	<p>Report on the Study on Violence Against Women Printing of the report in Romanian: <i>Format:</i> A4 <i>Interior:</i> Number of pages: 150, coated paper, 115g/m², Color 2+2 <i>Cover:</i> Coated paper, 300g/m², Laminated 1+0, Full color</p>	500 pcs.			
11.	<p>Leaflet "VAW" based on the study Design layout & printing of leaflet in Romanian: 2 pages: two-fold flyer, artistic cut, color 2+2. <i>Format:</i> 25.4x19 cm, leaflet <i>Paper:</i> gloss, 170 g/m² <i>Sample:</i> attached</p>	1000 pcs.			
12.	<p>Info-graphic on VAW Layout & printing of info-graphic in Romanian: <i>Format:</i> 14 x 33 cm, full color, <i>Paper:</i> gloss paper 250 g/m² <i>Layouts:</i> as per sample provided by the organization</p>	1000 pcs.			
13.	<p>Leaflet "Ordonanta de protectie" Layout & printing: <i>Format:</i> A3, full color, <i>Paper:</i> gloss paper 150 g/m² <i>Layouts:</i> as per sample provided by the organization</p>	1000 pcs.			
14.	<p>Printing of the National Programme on Gender Equality and its action plan NPGE and action plan; 60 pages, Format A4, paper 100g/m², Color: black and white</p>	500 pcs.			
15.	<p>Printing of Council of Europe Convention of Violence against Women CAHVIO: 29 pages, Format A4, paper 100g/m², Color: black and white</p>	500 pcs.			
16.	<p>Turned Edge Rigid Set-Up Box with Magnetic Closure <i>Material:</i> Recycled Cardboard, 350/400 gr One colour printing on the cover/front and lateral/closure sides Height: 400 mm Width: 285 mm Depth: 70 mm</p>	500 pcs.			
17.	<p>* Packages of each of the above mentioned items (one package to contain one piece of each item) shall be prepared by the company and provided to UN Women in the Turned Edge Rigid Set-Up Box with Magnetic Closure</p>	500 pcs.			
18.	<p>Printing of <i>The World Survey of the Role of Women in Development 2014: Gender Equality and Sustainable Development</i> Layout and Printing of the report in Romanian: <i>Format:</i> A4</p>	100 pcs.			

	<i>Interior:</i> Number of pages: 132, 115g/m ² , Color pantone 3+3 <i>Cover:</i> Coated paper, 300g/m ² , Laminated 1+0, Full color <i>Layouts:</i> as per sample provided by the organization				
19.	Women's Empowerment Principles Design layout & printing: <i>Format:</i> A4 <i>Interior:</i> Number of pages: 20, coated paper, 115g/m ² , Full Color <i>Cover:</i> Coated paper, 300g/m ² , Laminated 1+0, Full color	500 pcs.			
Total Prices of Goods⁴					
Add : Cost of Transportation					
Add : Other Charges (pls. specify)					
Total Final and All-Inclusive Price Quotation					
Total Final and All-Inclusive Price Quotation					

OPTION2

Item No.	Description/Specification of Goods	Quantity	Latest Delivery Date	Unit Price	Total Price per Item
1.	Leaflet "Ce este violenta in familie" Design layout & printing of leaflet in Romanian: 2 pages: two-fold flyer, artistic cut, color 4+4. <i>Format:</i> 25.4x19 cm, leaflet <i>Paper:</i> gloss, 170 g/m ² <i>Sample:</i> attached	5000 pcs.			
2.	Leaflet "Ce este violenta in familie" Design layout & printing of leaflet in Russian: 2 pages: two-fold flyer, artistic cut, color 4+4. <i>Format:</i> 25.4x19 cm, leaflet <i>Paper:</i> gloss, 170 g/m ² <i>Sample:</i> attached	5000 pcs.			
3.	Leaflet "Drepturile Femeilor- Drepturile Omului" Design layout & printing of leaflet in Romanian: 2 pages: two-fold flyer, artistic cut, color 4+4. <i>Format:</i> 25.4x19 cm, leaflet <i>Paper:</i> gloss, 170 g/m ² <i>Sample:</i> attached	5000 pcs.			
4.	Leaflet "Drepturile Femeilor- Drepturile Omului" Design layout & printing of leaflet in Russian: 2 pages: two-fold flyer, artistic cut, color 4+4. <i>Format:</i> 25.4x19 cm, leaflet <i>Paper:</i> gloss, 170 g/m ² <i>Sample:</i> attached	5000 pcs.			
5.	Leaflet "Nu violentei in familie" Design layout & printing of leaflet in Russian: 2 pages: two-fold flyer, artistic cut, color 4+4. <i>Format:</i> 25.4x19 cm, leaflet <i>Paper:</i> gloss, 170 g/m ² <i>Sample:</i> attached	5000 pcs.			
6.	Leaflet "Exista cineva care ma poate ajuta" Design layout & printing of leaflet in Russian: 2 pages: two-fold flyer, artistic cut, color 4+4.	5000 pcs.			

⁴ Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

	<p><i>Format:</i> 25.4x19 cm, leaflet <i>Paper:</i> gloss, 170 g/m² <i>Sample:</i> attached</p>				
7.	<p>Brochure "Ghidul de referinta pentru consultant telefonului de incredere pentru femei" Design, layout and printing: <i>Format:</i> A4 <i>Interior:</i> Number of pages: 20, coated paper, 115g/m², Color Black and White <i>Cover:</i> Coated paper, 300g/m², Laminated 1+0, Full color</p>	1000 pcs.			
8.	<p>Brochure "Nu tolerate violenta" Design, layout and printing: <i>Format:</i> A4 <i>Interior:</i> Number of pages: 16, coated paper, 115g/m², Color Black and White <i>Cover:</i> Coated paper, 300g/m², Laminated 1+0, Full color</p>	1000 pcs.			
9.	<p>Brochure "Violenta in Familie in Republica Moldova" Design, layout and printing: <i>Format:</i> A4 <i>Interior:</i> Number of pages: 168, 115g/m², Color Black and White <i>Cover:</i> Coated paper, 300g/m², Laminated 1+0, Full color</p>	1000 pcs.			
10.	<p>Report on the Study on Violence Against Women Printing of the report in Romanian: <i>Format:</i> A4 <i>Interior:</i> Number of pages: 150, coated paper, 115g/m², Color 2+2 <i>Cover:</i> Coated paper, 300g/m², Laminated 1+0, Full color</p>	1000 pcs.			
11.	<p>Leaflet "VAW" based on the study Design layout & printing of leaflet in Romanian: 2 pages: two-fold flyer, artistic cut, color 2+2. <i>Format:</i> 25.4x19 cm, leaflet <i>Paper:</i> gloss, 170 g/m² <i>Sample:</i> attached</p>	5000 pcs.			
12.	<p>Info-graphic on VAW Layout & printing of info-graphic in Romanian: <i>Format:</i> 14 x 33 cm, full color, <i>Paper:</i> gloss paper 250 g/m² <i>Layouts:</i> as per sample provided by the organization</p>	5000 pcs.			
13.	<p>Leaflet "Ordonanta de protectie" Layout & printing: <i>Format:</i> A3, full color, <i>Paper:</i> gloss paper 150 g/m² <i>Layouts:</i> as per sample provided by the organization</p>	5000 pcs.			
14.	<p>Printing of the National Programme on Gender Equality and its action plan NPGE and action plan; 60 pages, Format A4, paper 100g/m², Color: black and white</p>	1000 pcs.			
15.	<p>Printing of Council of Europe Convention of Violence against Women CAHVIO; 29 pages, Format A4, paper 100g/m², Color: black and white</p>	1000 pcs.			
16.	<p>Turned Edge Rigid Set-Up Box with Magnetic Closure <i>Material:</i> Recycled Cardboard, 350/400 gr One colour printing on the cover/front and lateral/closure sides Height: 400 mm Width: 285 mm Depth: 70 mm</p>	1000 pcs.			
17.	<p>* Packages of each of the above mentioned items (one package to contain one piece of each item) shall be prepared by the company and provided to UN Women in the Turned Edge Rigid Set-Up Box with Magnetic Closure</p>	1000 pcs.			

18.	Printing of <i>The World Survey of the Role of Women in Development 2014: Gender Equality and Sustainable Development</i> Layout and Printing of the report in Romanian: Format: A4 Interior: Number of pages: 132, 115g/m ² , Color pantone 3+3 Cover: Coated paper, 300g/m ² , Laminated 1+0, Full color Layouts: as per sample provided by the organization	200 pcs.			
19.	Women's Empowerment Principles Design layout & printing: Format: A4 Interior: Number of pages: 20, coated paper, 115g/m ² , Full Color Cover: Coated paper, 300g/m ² , Laminated 1+0, Full color	1000 pcs.			
	Total Prices of Goods⁵				
	Add : Cost of Transportation				
	Add : Other Charges (pls. specify)				
	Total Final and All-Inclusive Price Quotation				
	Total Final and All-Inclusive Price Quotation				

TABLE 2 : Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows :	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time			
Estimated volume of the Consignment:			
Validity of Quotation			
All Provisions of the UN Women General Terms and Conditions			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]
[Designation]
[Date]

⁵ Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

